



MEETING AGENDA
Tuesday September 2, 2003
7:30 pm

Choral Room, Room 100, Westford Academy

7.30PM Open Forum

A 7.35PM Discussion Item – Subdivision Rules and Regulations *Clerical errors for correcting*
Approved as administrative amendment. 5-0

B 7:40PM Discussion Item – Concord Place LLC *40B Request for Comments*
Applicant to appear on September 15, 2003 at 8:00pm

C 8:00PM Public Hearing - Lawton Ave PB03006-DEF *Definitive Subdivision Special Permit – Common Driveway*
Continued to October 6, 2003 at 8:00pm
2 Sunny Meadow Lane
Mary-Anne Finnegan
Continued from 8/11/03

D 8:30PM Public Hearing – Westford Tech Park West PB02005-SPR *Site Plan Review Special Permits*
Continued to September 15, 2003 at 8:30pm
Concord/ Powers Road
Westford West Realty Trust (Gutierrez)
Continued from 8/11/03

Miscellaneous:

No Action Taken Performance Bonds/ Items for Signature

- No Action Taken**
- Release of remaining lots – HPGII
 - Greystone Estates – Bond Reduction
 - Letter from Landtech to Establish Bond + Letter from Engineering Department
- Signed**
- Extended Stay America Approvals

Site walk scheduled Saturday, 9/6/03 @ 9:00am — Directors Report
8:00pm

- Noise Study from Dufrense Henry regarding Water Treatment Plant on Nutting Road
- Trailside Estates
- HPG2 Sidewalk revisions
- Subdivision Bonds Update

Mail Box

- Memo for Town Engineer dated August 27, 2003 regarding Chestnut Hill Estates
- Letter From Highway Department regarding Chestnut hills Estates Dated August 19, 2003
- Memo for Town Engineer dated August 26, 2003 regarding Hitchin Post Greens II

- Letter from Fire Department Regarding Stony Brook School Traffic Flow dated August 27, 2003
- Letter from Town Counsel Regarding Rome Drive dated August 13 received August 26, 2003
- Letter From Town Counsel regarding Abbott Mills dated August 13, 2003
- Letter from Guthall LLC regarding Released Buildings dated August 20, 2003
- Letter from Attorney General regarding Warrant Articles 19 though 23 and 27 dated August 7, 2003
- Letter From W.I.T.S. Dated August 12, 2003
- Letter from DEP regarding Netscout dated August 8, 2003
- Letters from the Water Department regarding the Stony Brook Center dated August 5, 2003

Minutes

- August 11, 2003

Next Meeting Draft Agendas

- September 15, 2003

Approved 4-0
1 Abstain